



# Candidate Checklist

TO MEET WITH THE COMMISSION ON MINISTRY YOU MUST FIRST COMPLETE THE FOLLOWING:

## COMMISSIONED MINISTRY CHECKLIST

- Submit Order of Ministry Application & Biographical Information Form
- Submit a letter of recommendation from the official board or elders of the congregation of which the applicant is a member
- Submit a letter from the congregation or institution the applicant will serve, requesting commissioning
- Submit four character references

## ORDINATION TO MINISTRY CHECKLIST

- Submit Order of Ministry Application Biographical Information Form
- Submit a letter of approval and recommendation from official board or elders of the congregation of which the applicant is a member
- Submit a letter from the sponsoring congregation indicating their desire to do so
- Submit four character references

## RECOGNITION OF ORDINATION

- Submit a letter from the sponsoring congregation indicating their desire to do so (if practical)
- Submit a letter of recommendation from a judicatory official of the former denomination (where possible)
- Submit a copy of ordination certificate originating from other denomination and/or copy of granting of standing
- Submit a letter of approval and recommendation from the official board or elders of the congregation of which the applicant is a member
- Submit four character references

All submissions may be mailed to: The Christian Church (DOC) in Tennessee  
Regional Office  
Attn: Commission on Ministry  
4006 Ashland City Highway  
Nashville, TN 37218

OR emailed to: [regionaloffice@tndisciples.org](mailto:regionaloffice@tndisciples.org)